



Agenda

WIC and Head Start Collaboration Project Kick-off Meeting May 7, 2015 10:00AM-12:00 PM 165 Miller Street, Meriden Health Department

- Welcome and Introduction – Marilyn (5 minutes)
- History/Background/Lessons Learned from Pilot – Marilyn, Katie & Michele (10 minutes)
- Goals of Project – Katie (5 minutes)
 - Collaboration activities:
 - **Co-enrollment** – families enrolled in both programs
 - **Targeted referrals** – understanding WIC and Head Start programs nutritional risk criteria
 - **Coordinating services** - appointments to improve retention, information release form, data sharing
 - **Best practices**
- Introduction of Kate and her Role as the Liaison – Kate (5 minutes)
- Collaboration Activity – Kate (20 minutes)
- Collaboration Video – Jocelyn (5 minutes)
- Timeline/Expectations – Katie & Michele (10 minutes)
- Overview of Monthly Survey and Q&A in Small Groups (25 minutes)
- Discussion in Small Groups – Kate & Michele (20 minutes)
- Wrap up & Action Steps - Kate (15 minutes)
- Networking



**Thursday, April 27, 2017
10:00am - 12:00pm
Quarterly Meeting Agenda
Meriden WIC Program
165 Miller Street, Meriden**

- Welcome & Introductions (5 mins)
- Collaboration scale (15 mins)
- Action plans for sustainability (10 mins)
 - Breakout (20 mins)
 - Group discussion (15 mins)
- Reflection on lessons learned (20 mins)
- Examples of project deliverables (15 mins)
- Prep for video testimonials (20 mins)

Reminder for upcoming meetings/tasks:

- **Final Quarterly Meeting (in-person, all WIC & HS intervention staff)
Thursday, 6-22-17 10am-12:30pm Location (Meriden Health Department)**
- Provide final status report on use of funds to support collaboration 6-30-17
- ***Tentative- Sustainability Planning Meeting: Thursday, 10-26-17 (Intervention and Comparison Sites) 10am- 1:00pm***